



Board Certified Assistant Behavior Analyst (BCaBA) Job Description

To provide assistance in preparing our clients socially and behaviorally to become positive, productive participants in their families, and communities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assist licensed personnel in the facility where individual differences are respected.
2. Help maintain cohesiveness in the facility.
3. Assist with supplement tray work for clients and supervise independent study in the facility.
4. Use current technology for behavioral management needs.
5. Assist licensed personnel with client treatment discipline.
6. Assist in maintaining clients' involvement in appropriate tasks.
7. Safely restrain clients, as a last resort.
8. Provide assistance with individualized program materials.
9. Assist in Functional Analysis of Behavior.
10. Facilitate communication among Behavior Management Team (Staff, Physician, Family).
11. Implement individual behavior management plans.
12. Exhibit skills needed to de-escalate a volatile situation.
13. Establish collaborative understanding of specific job responsibilities at assigned sites.
14. Understand disciplinary parameters.
15. Report dangerous client behaviors to immediate supervisor.
16. Assist in integrating all clients into ALL activities.
17. Maintain required individual client documentation.
18. Guide independent study, enrichment and/or remedial work setup by the case manager.
19. Participate in Professional Development opportunities.
20. Perform any other duties as assigned by the immediate supervisor, and/or case manager.
21. Ensure HIPAA guidelines and procedures are maintained.

CONDUCT:

Each staff member shall remain free of any alcohol or non-prescribed controlled substance and abuse of any prescribed controlled substance in the workplace throughout his/her employment at Coral Behavioral Services. Each staff member shall serve as a role model for clients in how to conduct themselves as citizens and as responsible, educated human beings. Each staff member has a legal responsibility to help instill in clients the belief in and practice of ethical principles and democratic values.

PHYSICAL REQUIREMENTS:

Sitting, standing, lifting, carrying (up to 50 pounds), reaching, squatting, climbing stairs, kneeling, must be able to see and hear the entire group if applicable, and moving light furniture may be required. This job classification may have a potential risk for occupational exposure to blood and other potential infectious bodily fluids. Protective equipment will be provided by our facility, as needed, to limit the exposure and will promote self protection practices in the delivery of the services, to provide appropriate treatment to our workers in the event of an exposure incident and to promote compliance with universal precautions.

SIGNATURE

DATE